

Town of Carlisle

Recreation Department

E-Mail: hmansfield@carlislema.gov

The Brick Building, 97 School Street, Carlisle MA 01741

Phone: 978-759-7632

FIELD PERMIT APPLICATION

Alcoholic beverages and smoking are NOT permitted at Recreation facilities.

Applicant: _____

Address: _____
Street _____ City _____ State _____ Zip Code _____

Cell Phone: _____ Work Phone: _____ Home Phone: _____

Email Address: _____

***Signature of Applicant (See Disclaimer below)**

Organization

Activity Type: _____ Youth _____ Adult _____

Field Requested: _____

Date(s) Requested: _____ Time: _____ to _____

Estimated Attendance: _____ % Carlisle Residents: _____

Will there be a fee to participate? _____ Amount: \$ _____

Will food be served? _____ If so, have you contacted the Board of Health? _____

Will there be entertainment? _____ Please describe: _____

Disclaimer

The person whose name appears above is responsible for the action of all persons using the field site in association with this permit. This includes responsibility for the removal of all litter and all damages to the site. The permit will immediately be revoked for the use of alcohol, smoking, any illegal substance, violation of the law and any behavior deemed inappropriate by the Director of Recreation or his/her duly appointed representative. If at any time an unfavorable condition exists or conduct by a participant or participants is deemed inappropriate, the Director of Recreation or his/her duly appointed representative reserves the right, in the interest of public safety, to discontinue all activities or dismiss the person or persons detrimental to the activity. As a condition of use, the permit holder agrees to reimburse the Town of Carlisle for any damages done to the site. I further agree to release and save harmless the Town of Carlisle, its officers, employees, agents and attorneys from any and all liability or expenses arising out of any incident occurring at the permitted facility.

***My signature above indicates that I have read and agree to the above Disclaimer, and the information listed on the back of this application and understand and will fully abide by the terms, conditions and provisions contained or referred to therein.**

Tier 1	Tier 2	Tier 3
Carlisle Recreation Department Programs, Carlisle Public School Sports & Events and Carlisle Youth Sport Organizations	Adult or Youth groups over 90% Carlisle residents. All requests must be accompanied by a roster(s).	All events including tournaments *Non-profit events **Requires Insurance
No Fee	\$25 per hour	\$50 application fee. \$25 per hour

**Insurance: Certificate of Liability, naming the “Town of Carlisle, including all subsidiaries and affiliates; and all directors, officers, employees and volunteers of such entities” as an additional insured may be required.

Additional fees may be assessed by the Director of Recreation for portable toilets and other incurred expenses and are the responsibility of the permittee.

REGULATIONS

SPRING SEASON

Do not use fields until the Field Maintenance Staff rules them ready for play.

Please call 978-759-7632 for field status.

1. Please bring your permit with you to the reserved facility as proof of your reservation.
2. School teams have priority; you must wait for them to finish, regardless of your permit starting time.
3. Littering is punishable by fines up to \$100.
4. Park in designated areas only. People who park or drive upon fields may be fined and/or suspended.
5. Alcoholic beverages and smoking are NOT permitted at Recreation facilities.
6. If your event is rained out, you must notify the Recreation Department the next business day so that a make-up date can be discussed.
7. Groups that violate Recreation Department regulations may have permits revoked and may be subject to legal action.
8. The Recreation Commission reserves the right to revise these regulations at any time and to rule on situations not specifically covered by these regulations.