

Town of Carlisle
Recreation Department

The Brick Building, 97 School Street, Carlisle MA 01741 Phone: 978-759-7632 E-Mail: hmansfield@carlislema.gov

Summer Counselor & Counselor in Training (CIT)
APPLICATION – SUMMER 2026

(In order to qualify for employment, you must be at least 14 years of age and have working papers. CITs must be in 8th grade.)

Name _____ E-Mail _____
Address _____ Town _____ Zip _____
Cell# _____ DOB _____ Age in June _____ Current Grade _____
Emergency Contact: _____ Phone _____

- Carlisle Summer Fun Program will operate for 6 weeks from June 29 through August 7, 2026, on Spalding Field located on Church Street.
- **Mandatory** – Training and Set-up Day: Wednesday, June 24 at 10:00am. Additional days may be added as needed. All set up days are Paid days if applicant is offered a paid position.
 - **Are you available to attend the Mandatory Training and Set-up Day on June 24?** _____If NO, please state the reason: _____
- **Mandatory** - Certification in CPR and First Aid is Mandatory for ALL summer staff.
 - Have you taken First Aid and CPR Training? _____ Date: _____
 - Is your certificate current? _____ Please attach all current certificates with application.
 - **Recreation will offer a First Aid and CPR class on Thursday, June 25, from 1:00-3:00pm.**
 - CPR and First Aid Class fees are paid by Carlisle Recreation. *(If you cannot attend the class on June 25th, employee is responsible for registering and paying for a CPR and First Aid course prior to the start of Summer Fun.)*
 - **Are you available to attend the CPR & First Aid Certification on June 25?** _____If NO, please state reason: _____
- Have you been previously employed by the Town of Carlisle? _____
 - In what capacity? _____
- Circle the Sessions available to work:
 - **Counselors:** Must complete an application and take part in an interview process.
 - Applicants must be able to work a full week for a minimum of 4 weeks.
 - Priority is given to those that can work all 6 weeks.
 - Applicants looking for a Counselor position may be offered a CIT position or community service hours, depending on experience.
 - **Counselors-in Training:** Must fill out an application and take part in an interview process.
 - Carlisle Recreation is looking for 6-8 CIT's and reserves the right to deny applicants if there are more applicants than openings.
 - Counselors-in-Training must currently be in 8th grade.

Week 1: June 29-July 2 (4 Days)

Week 2: July 6-10

Week 3: July 13-17

Week 4: July 20-24

Week 5: July 27-31

Week 6: August 3-7

- Are you available to work before Summer Fun? (Early Drop Off: 8:15 to 9:00am): Yes No

- Are you willing to perform Community Service for all or part of the time? Yes _____ No _____
Number of hours: _____

- Work and/or Volunteer Experience?

What special skills do you have? (Include CIT, leadership, coaching experience, certification, babysitting, arts & crafts, sports, hobbies, etc.)

- Why would you like a summer job with the Carlisle Recreation Program?

Program Leaders

Recreation is always looking for individuals with special interests or skills who are interested in leading or coaching a particular activity. Please indicate your ideas. (For example: Arts & Crafts, Basketball, Soccer, Tennis, etc.) List the areas of interest to you below.

References

Name _____	Phone _____
Name _____	Phone _____
Name _____	Phone _____

- Additionally, the State of Massachusetts requires that all employees aged 18 and older be CORI checked.
- Applications are due by March 31, 2026. Late applications will be considered for substitutes and any new positions. Applicants will be contacted in April or May regarding employment.
- Please send a copy of any certifications you have, along with this application.
- Mail completed application to: Carlisle Recreation, The Brick Building, 97 School St, Carlisle, MA 01741**

Signature _____ Date _____

Thank you for your interest in working with the Carlisle Recreation Program.